

EMPLOYEE CODE OF CONDUCT

Employee Code of Conduct

Following is an outline of our expectations from employees towards their co-workers, supervisors, clients, and the management. NDT Group Inc. acknowledges that employees are the most valuable resources of the company. We promote open communication and the Employee Code of Conduct is designed to ensure that a healthy work environment is maintained.

Scope

This policy applies to all employees and contractors of NDT Group Inc.

Policy Application

- Be respectful, professional and courteous while dealing with any work-related enquiries.
- Comply with and follow the requirements of your NDT certification, code, and standards, always.
- Be responsible to renew your certifications.
- Always look out for ways to upgrade your technical skills, by attending the in-house training, tracking the advancements in NDT sector.
- Always keep public and personal safety in mind while working.
- In case of a conflict, among or outside co-workers, consider communicating within yourselves and bring it to the supervisor / Manager's notice if unresolved.
- Inform the management in case of loss or expiry of the certificate and discontinue work.
- If the scope of work is outside your area of knowledge, respectfully deny the work and bring the matter to your supervisor.
- Respect the confidentiality of the information provided about every assignment.

Responsibility

The QA Manager is responsible for advising the employees, maintaining, monitoring, and revising this policy, and for authorizing exceptions.

Members of NDT Group Inc. Management Team are responsible for applying and implementing this policy in each of their respective areas.

Employees are responsible for reading and understanding the contents of this policy.